**Advance HE Fund 2023-24**

**Expression of Interest**

Part of the Academic Staff Development and Scholarship Funding Policy

**Background**

1. The purpose of the Advance HE Fund (AHEF) is to provide support and financial assistance to academic staff so that they may prepare and submit an application for Advance HE fellowship within the expected 9-12 month timeframe. It is part of the wider Academic Staff Development and Scholarship Funding Policy.

**Who may submit an expression of interest?**

1. Permanent and fixed term members of academic staff.

**How and when to submit an expression of interest**

1. Expressions of interest should be submitted to the Regent College London Advance HE Lead. Please speak with your Head of School beforehand to ensure their support for your expression of interest.
2. Expressions of interest can be submitted at any time in the year, but, if accepted, you may be requested to wait until the start of the next cohort. It is expected that no more than 2 cohorts will run in the year.

**Who decides on the expression of interest and what criteria will they use?**

1. The Advance HE Lead is responsible for determining whether a member of academic staff can be supported through the Regent College London Advance HE Fund.
2. For a member of academic staff to be supported through this Fund, the Advance HE Lead must be satisfied that they are supported by their Head of School, and that their expression of interest provides sufficient evidence that the staff member is able to commit to the timeframe required to participate in the Fund.
3. To help the Advance HE Lead determine whether a member of staff is suitably prepared for the workload and time required to submit an Advance HE fellowship application, said staff member may provide any additional or relevant evidence to the fact, alongside their expression of interest.

**Expectations on staff who are supported**

1. Successful members of staff are expected to:
	1. Track and record their own CPD, to be available if requested;
	2. Engage with (attend and/or present through) the Academic Staff Development programme and other reasonable requirements such as contributing to the Research and Scholarship Quarterly;
	3. Provide feedback to colleagues, as reasonably requested.

For any questions, please contact the Advance HE Lead or Academic Development and Scholarship Manager.

**Expression of Interest**

**Advance HE Fund 2023-24**

Please complete the application form below and email it to the Advance HE Lead.

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| --- | --- |
| **Name of applicant** |  |
| **Role** |  |
| **School** |  |
| **Regent College Email** |  |

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| **Please state your interest in attaining Advance HE fellowship, either for the first time or at the next level, and which level of fellowship you intend to apply for.** |
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| **How will attaining Advance HE fellowship enhance your professional practice?** |
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| **Attaining Advance HE fellowship requires a commitment of 9-12 months. Please confirm that you can commitment to this time frame alongside your contractual responsibilities.** |
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| **Please confirm that you have communicated with your Head of School about your interest in attaining Advance HE fellowship and that you have received their support.** |
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If accepted onto an Advance HE cohort, you will be required to sign a form of agreement, committing to submitting an application for Advance HE fellowship within 9-12 months, amongst other reasonable requirements.