

## Credibility Interview Policy for International Applicants

### Purpose

1. This policy governs the College's requirements and procedures for conducting credibility interviews with international applicants. International applicants are those requiring a Student visa.

### Applicability

2. All international applicants must undergo a credibility interview.

### Rationale

3. Credibility interviews are conducted by the Admissions Team to ensure compliance with UKVI requirements and to verify the authenticity of applicants. Applicants must articulate their programme choice, reasons for choosing the College, financial means, post-graduation plans, and relevant work experience.

### Interview Process

4. Credibility interviews must be recorded.
5. To facilitate a seamless interview process, applicants must:
  - Provide a valid ID for verification purposes.
  - Assist in the verification process during the interview.
  - Be punctual for scheduled interviews.
  - Ensure their camera is on throughout the interview.
  - Be prepared to speak about the reasons why they have chosen to study at Regent College (rather than a different provider in the UK or in another country).
  - Be prepared to speak about the reasons why they have chosen the programme (rather than a different one).
  - Be prepared to speak about the programme and its curriculum.
  - Be prepared to speak about the career opportunities or job roles that will be available to them after they finish.
  - Be prepared to explain how they know they can afford to study in London without experiencing financial hardship.
  - Be prepared to speak about where they will live and how much accommodation is likely to cost.
6. The Admissions Team conducts credibility interviews. Team members are responsible for:
  - Completing training before participating in interviews.
  - Ensuring they attend the interviews assigned to them.

- Verifying identification for all applicants. Appropriate measures can be taken for face coverings if required, ensuring a smooth identification process, e.g., same-gender interviewer.
- Assessing applicants' credibility, ensuring a fair and consistent evaluation, and completing the assessment forms fully.
- Recording interviews and uploading recordings to applicant files.
- Determining the outcome of the interview, as set out below.

## Outcomes

7. There are three possible outcomes from a credibility interview:

- Accept: Genuine candidates demonstrating intent to study may be accepted outright or conditionally pending further evidence.
- Re-interview: Due to technical issues or when a decision cannot be reached. Applicants are allowed up to two attempts for the same intake to complete the interview process.
- Reject: For candidates not satisfying the interviewer on their ability and credibility to study.

8. Decisions should be promptly communicated to applicants. Accepted applicants may proceed to the next stage, subject to final review by the Compliance team.

## Appeals

9. Applicants who are rejected as a function of the credibility interview may appeal according to the Appeals procedure set out in section 7 of the College's [Recruitment, Selection and Admissions Policy and Procedure](#).

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